

Memorial Instructions

To My Loved Ones:

Intent of this Memorandum

This memorandum is written in order to express my wishes and beliefs regarding my memorial and/or funeral arrangements.

It is my intent that my Executor/Trustee(s) and loved ones follow the instructions contained in this letter. I recognize, however, that there are circumstances that I cannot anticipate. It is my hope that my Executor/Trustee(s) and loved ones will use their best abilities to carry out these instructions.

Conflicts with My Living Trust/Pour-Over Will/Will

If any instruction contained in this letter is in conflict with any of provision of my Living Trust/pour-over will/will, the provisions of my Revocable Living Trust/pour-over will/will as the case may be, shall control.

Notification of My Death

Upon my death, please notify the following relatives, friends, and organizations:

I would like to have my obituary placed in the following newspapers, publications, etc.:

Information for My Obituary

My Date of Birth: _____

My Place of Birth: _____

Information for My Obituary (continued)

My Family:

Parents _____

Siblings _____

Children _____

Grandchildren _____

Others _____

Schools attended, dates of graduation, degrees, honors, etc.:

Social organizations and offices held:

Professional organizations and offices held:

Information for My Obituary (continued)

Religious affiliations and offices held:

Civic organizations and offices held:

Awards, recognitions, accomplishments, etc.:

Other information for my obituary:

Other notification instructions:

Funeral Home/Crematory

_____ I have already made pre-planned arrangements with the following funeral home/crematory:

Name:

Address:

The documents regarding my pre-planned arrangements are located:

_____ I do not have pre-planned arrangements, but I would prefer that you use the following funeral home/crematory:

Name:

Address:

Other funeral home/crematory instructions:

Disposition of My Remains

I would like:

- _____ to be buried.
- _____ to be entombed.
- _____ to be cremated.
- _____ my body donated for scientific purposes.
Name of specific institution for donation: _____

Disposition of My Remains (continued)

Other disposition instructions:

Funeral/Memorial Service

I would:

_____ like to have a funeral service (my remains present).

At my funeral service, I would like to have:

_____ an open casket.

_____ a closed casket.

_____ like to have a memorial service (no remains present) instead of a funeral service.

_____ not like any funeral or memorial service, but request:

_____ direct cremation.

_____ direct burial.

_____ like the following, in lieu on any the above:

Funeral/Memorial Service (continued)

I would like my funeral/memorial service to be held at the following facility:

Name of Facility:

Address:

I would like the following individual(s) to officiate at my funeral/memorial service (pastor, rabbi, priest, friend, family member):

I would like the following individual(s) to give my eulogy, homily, or words of comfort at my funeral/memorial service:

I would like my funeral/memorial service to be:

open to the public

open only to my family and close friends

open only to: _____

I would like to have the following additional ceremony:

held at the following location:

Funeral/Memorial Service (continued)

I would like to have the following musical selections played at my funeral/memorial service:

I would like:

- to have flowers at my funeral/memorial service.
- no flowers at my funeral/memorial service.
- to have memorial contributions made to the following organization in lieu of flowers:

Other memorial contribution instructions:

I would like to wear the following clothing:

I would like to be buried with the following jewelry and/or other personal items:

I would like the following items to be displayed in my casket at my viewing:

Funeral/Memorial Service (continued)

I would like the following items to be displayed on or around my casket at my viewing:

I would like my favorite scriptures, readings, or poems to be read during my funeral/ memorial service:

I would like the following individuals to be my active pall bearers (usually 6-8):

I would like the following individuals to be honorary pall bearers:

I would like the following individuals to be my flower bearers:

Funeral/Memorial Service (continued)

Other funeral/memorial service instructions:

Burial/Entombment/Internment

I would like my final disposition to be made at the following cemetery/mausoleum:

Name:

Address:

I have already purchased a:

- burial plot
- mausoleum crypt
- cremation niche

at the following location:

Name:

Address:

The deed to the burial plot/mausoleum crypt/cremation niche is located:

Burial/Entombment/Internment (continued)

I would like my burial plot/crypt/cremation niche to be:

next to the following individual:

at the following location:

near the following individual(s):

I would like my executor/trustee(s) to pay for perpetual care of my burial plot, crypt, cremation niche in the following amount per year:_____

Other burial/entombment/internment instructions:

Headstone/Casket Selection

I would like my headstone to be designed as follows (color, shape, size, flowers emblems, etc.):

I would like my headstone to be engraved as follows:

Headstone/Casket Selection (continued)

I would like my casket to be (metallic, wood, cloth-covered, color, etc.):

Other headstone/casket selection instructions:

Final Expenses

I would like my final expenses to be:

- economical
- moderate
- elaborate

Other final expense instructions:

Miscellaneous Instructions:

Thank you for doing your best to see that my wishes are carried out.

Signature

Date